
**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL HELD IN THE
VILLAGE HALL ON TUESDAY APRIL 10th. 2018 at 7.00pm.**

Public Session:

There was one member of the public present who raised concerns about a blocked drain close to the field gate on the car park.

Present:

Ms. S. McIntosh (Chairman)

Mr. A. G. Foster

Mr. B. Lyon

Mrs. J. Manley

Mr. J. Vernon

Mr. A. Brown

Mr. P. Sharp (for part of the meeting).

Mr. D. Roberts

In Attendance:

Shropshire Councillor S. Jones.

The Parish Clerk.

One member of the public.

18/01 Apologies.

Apologies were received and accepted from Councillors J. Kennedy and C. Kirkup and Lt. M. McArdle (RAF Shawbury).

18/02 Declaration of Personal or Prejudicial Interests.

There were no interests declared.

18/03 Minutes of Meeting held on March 13th. 2018.

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

18/04 Matters Arising.

(a) Streetlights (17/185(a))

(i) Clerk gave an up-date on the progress of the work being carried out by Eon, who had confirmed that Scottish Power were arranging to do the necessary cabling for the new posts and these would be painted when there was some decent weather.

(ii) There were issues regarding light No. 4 in Church Close and it now appeared that the sub-contractor appointed to do the work had notified Scottish Power that the light should be condemned. This was contrary to previous inspection reports and it also seemed that there were problems gaining access to the garden of the adjacent property for any subsequent action to the cabling leading to the light.

Clerk was asked to determine the legal position regarding Scottish Power's ability to access power cables on private land before any further action was determined.

(b) Hazeldine Open Space Area (17/185(c))

Councillor Adrian Brown gave a detailed report on a visit made to the site with Councillor Anthony Foster, including discussions that had taken place with a local resident. It was suggested that a number of actions that could be undertaken in the area but the first priority was to determine ownership of the site.

Long serving Members stated that a land transfer had taken place but the Clerk said that he could not find any records on file.

He was asked to check with the various departments at Shirehall to see if they held the transfer deeds and once ownership was established the recommendations suggested in the report would be considered.

(c) Highways (17/189(i)):

The Clerk reported that he had forwarded a list of all the outstanding items to the Highways Department for action when the new contractors started working. Mr. David Gradwell (Road Safety Officer) had replied, indicating that he had passed on the items for which he was responsible. As yet the Clerk had not received any response from the Highways Department.

(d) Smartwater (17/184):

Ms. Rachael Oakley had informed the Clerk that everything was in hand and all that was needed was to arrange the dates for distributing the packs to residents. She suggested a Saturday and two or three evenings.

Councillors A. Foster and B. Lyon would agree some dates and the Clerk would confer with the Village Hall booking secretary and Rachel.

(e) Car Park Cleaning (17/193):

There had been no response from Lt. Martin McArdle regarding this work but following an inspection it was felt that the mechanical sweeper would not do an effective job and Councillor David Roberts offered to carry out the work.

(f) Community Service Awards (17/191):

Clerk reported that he had clarified the outstanding issue with Mrs. Medley and the recipients of the award had been notified. The plaques and certificates were on order.

(g) Doctor's Surgery

Councillor Adrian Brown reported that he had met with the Practice Manager and discussed any possible affect the new housing developments would have on the surgery and dispensary. At present there seemed to be no major problems but the Practice Manager welcomed continued contact.

17/05 Correspondence.

Details of the correspondence received since the last meeting had been forwarded to Members and these were considered and where necessary appropriate responses were noted or made.

Particular issues raised by local residents included:

road safety concerns; a request for a streetlight to be re-located and flooding.

It was agreed that Members should forward comments to the Clerk in response to the consultation being undertaken by the West Mercia Police Commissioner.

18/06 Accounts for Payment.

It was resolved to pay the following accounts:

Mr. J. Wilson	Salary (April)	£561.90
Mr. J. Wilson	Expenses (March)	£70.43
Inland Revenue (April)	Tax/N.I.	£143.48
Mr. R. Bailey	Maintenance (March)	£250.00
Mr. T. Creber	Litter collection (March)	£320.00
Mr. L. Wilson	Play Area grass cutting etc. (March)	£167.00
SALC	Annual Membership Fee	£853.53
Balfours	Rent – car park; playing field; Moat area	£1,250.00
Office Outlet	Office Supplies	£34.49
Ryman Stationery	Shredder	£42.73
D M Payroll Services	Data protection service	£450.00
Mr. C. Ruck	External hard drive required for GDPR	£45.84
Mr. R. Bailey	Floral Gateway planting	£86.50
Shropshire Trophy Centre	Award plaques	£20.25
Access2Trees	Tree Maintenance	£3504.00

18/07 Financial Statement.

A financial statement was tabled and approved.

18/08 Data Protection.

Clerk confirmed that a contract had been agreed with DM Payroll Services Ltd. and Peter Malley had been appointed as the Data Control Officer. He then outlined a range of actions that were required and advised Members that he would forward full details before the next meeting, when they would need to be discussed and adopted.

18/09 Acts of Vandalism.

Concern was expressed regarding recent acts of vandalism, including an arson attack which destroyed a seat dedicated to a long standing member of the community. The acts appeared to be caused by a small number of individuals and although some residents had indicated that they knew who was responsible, they seemed to be unwilling to pass on names to the police.

18/10 Exchange of Information:

(a) Agenda Items for next meeting:

Street Lighting in Poynton Road.

Annual Parish Meeting.

Possible discussions with the new Vicar.

Data Protection.

(b) The following items of concern were recorded:

(i) Highways:

(a) Very poor state of the footpath leading from Edgebolton down to Mytton Estate with standing water even in dry conditions. This issue had been reported several times, no action has been taken and it is getting progressively worse.

(b) Large pot hole developing close to the post box in White Lodge Park.

Clerk to report both of these to the Highways Department.

(c) Road safety issues relating to parking by the Co-op shop. *(It was reported that discussions were ongoing between the planning department, the highways team and the contractor regarding this problem).*

(d) Concern had been raised about the state of the footpath on Wem Road between and the entrance to the RAF camp and Carradine Close.

Clerk to discuss this with Sqn. Ldr Kim Leach and report the issue of standing water to the Highways Department.

(ii) Street Lighting:

No issues raised.

(iii) Other:

1. Lioncourt Homes:

Councillor Brian Lyon gave a report on a positive meeting held with the Site Manager responsible for the development taking place alongside the A53, when a range of items had been discussed and rationalised. He would continue to meet up with the manager to raise and hopefully rectify community concerns.

It was noted that there was general concern in the Community about the failure to construct the parking and turning area at the far end of the site, which was identified in the planning documents. Members were aware that failure to construct this was a result of a decision made by the Schools Department at Shropshire Council and not the construction company.

The Clerk was asked to write to the Head of the Schools Department pointing out the community concerns and ask for the decision to be re-considered.

2. Mrs Tracie Howells had reserved the playing field for the Junior Football awards on June 16th. and the Fun Day on July 21st.

3. It was noted that a few more posts round the playing field had become rotten and then pushed over. Mr. Richard Bailey had kindly removed the posts and actions are in place to replace the missing ones.

18/11 Reports from:**(a) Police**Incidents recorded in February:

Anti-Social Behaviour – 3 (Muckleton Lane; Millbrook Drive and Poynton Road).

Involving Violence – 3 (Muckleton Lane; Bridgeway and Church Close) all under investigation.

Criminal Damage/Arson -1 (playing field area) No suspect identified.

(b) RAF Shawbury.

No report tabled.

(c) Shropshire Council.

Shropshire Councillor S. Jones confirmed that:

1. Kier had taken over the contract for Highways development and maintenance and the oversight of street lights. There was a major back-log of uncompleted work across the County, which was likely to delay planned new projects.
2. There had been a change of policy regarding EMG Grants and some money had been provided to enable projects to be carried out. Consultation being undertaken as to how it should be allocated.
3. Shropshire Council were discussing the future use of CIL Local Funds but the policy regarding the allocation of Neighbourhood Funds would continue at the same level.
4. The recent publicity about business rates having to be paid by voluntary bodies did not apply to Village Halls and similar properties.

18/12 Section 106 Projects.(a) School Crossing:

Clerk reported that Mr. D. Gradwell had opened up discussions with other representatives from the Highways Department regarding the type of crossing that could be provided under the current legislation.

Councillor Adrian Brown had submitted details of an alternative plan for consideration, which would be an effective means of slowing traffic and a much cheaper option and this was being considered too.

(b) Repair of footpaths in the Moat and Glebe Area:

Members considered quotations for the up-grading of the footpaths and drainage in the Moat and Glebe areas and decided to offer the contract to Outdoor Partnership - a Shropshire Council Unit. It was decided that there were insufficient resources at this stage to create a new river path, which had been suggested. The cost of the proposed work would be £6,200.00 (+ VAT) and this would be paid for out of the Section 106 grant the Council was receiving.

The Chairman stated that she felt there was a need for the paths round the playing field to be redressed but after detailed consideration it was decided at this stage to do one section by the play area and monitor the rest during the next few months. The additional cost would need to be discussed with Outdoor Partnership.

Clerk to advise Mr. Allmark and Outdoor Partnership of the decision and get the required sum of money transferred into the Parish Council's account

(c) Additional CCTV camera.

Councillor Paul Sharp outlined the weakness in the use of the current camera and suggested there needed to be an additional fixed camera placed at the far end of the car park which would improve and increase the coverage of car park. He also suggested installing a roving camera at the far end of the playing field covering the Glebelands area. It was agreed that he should get the current contractor to provide quotations for both projects for consideration at the next meeting. This project would be financed from the Section 106 Agreement.

(d) Improvements to the streetlights in Poynton Road.

Councillor Adrian Brown had completed a detailed review of the lighting with suggested improvements but it had been decided to place this on the agenda for May, when the situation regarding the repairs to the footpaths and the additional CCTV camera had been resolved.

18/13 Planning.

The following application has been approved:

Shawbury Heath Industrial Park – erection of a single storey office and an adjacent covered section.

18/14 Committee/Meeting Reports.

No reports tabled.

18/15 Press Matters.

Clerk to produce a news item to include details of path up-grades; attempts to get the parking/turning area re-instated; vandalism and Smartwater.

18/16 Date and time of next meeting – the AGM

The next meeting will be on May 8th. 2018 at 7.00pm in Shawbury Village Hall.

Approved as a true record of the Meeting.

Signed: A. Foster (Chairman) **Date:** May 8th. 2018

Correspondence received since last meeting

Dianne Dorrell – Shropshire Council CIL Allocation.

Mark Blount – 106 agreement revenue.

Richard Bailey – fly tipping behind the Glebelands Garages.

Gail Power – SALC Training Programme.

Richard Bailey – missing posts.

Simon Wright, CEO Hospital Trust – ‘Future Fit’.

Shropshire Councillor Lee Chapman – Future Fit.

Shropshire Council – Corporate Peer Challenge.

Dianne Dorrell – April Newsletter.

Smartwater – two expressions of interest.

T.C.s Haulage – flooding problem

Gail Power – Police survey.

Shropshire Council EMG consultation.

NALC CEO’s Bulletin.

Resident Church Close – Streetlight problem

Resident re. flooding on footpath from Edgebolton – Mytton Estate.